
CBDPP I&M Committee Meeting Minutes

September 1, 2011

2430 Stevens / CR 297

ATTENDEES:

Shawna Flood	Scott Seydel
Michele Solano	Emily Millikin
Bob Legard	Colby Smith
Karen Phillips	Mark Fisher
Silvette Boyajian	Larry Sherman
Randy Phenneger	Nancy Butler
Lisa Hart	Mary Sams
Mike Butts	James DeRoos
	Kirk Domina

INTRODUCTIONS:

No new introductions.

SAFETY TOPIC:

- With kids back to school, make sure you watch out for them in school zones. An accident involving a bicycle was witnessed this morning prior to work ending up with the bicycle lying in the road. The kids can be riding bicycles, skateboards, scooters, etc. Also, remember to obey the posted school zone speed limit of 20 mph.

NEW BUSINESS:

- **Quorum:**
 - Mike Butts, Alternate for Chuck Wildman, represented CHPRC.
 - Nancy Butler, Alternate for Joseph Samuels, represented MSA.
 - Mark Fisher, delegated authority by Leo Wickstrand, represented WRPS.
 - Committee does not have full quorum as there was an issue with WRPS delegating authority to a BAG member.
- **Beryllium Inbox, if any**
 - There are two questions that need answering.
 - Shawna Flood will send out to the Be Inbox Committee.
- **Update/Results regarding the MO767 Trailer Critique:**
 - This agenda item is being deferred to next week's meeting as Emily is unprepared to discuss it.

- **BWP Procedure Status:**
 - The Technical Writer/Editor needs to correct the Form Numbers in the Procedure and the BWP Resolution Form will need to be signed upon finalization of the Procedure.
 - Additional Resolution Forms will need to be written during the Implementation Phase.
 - The Committee will need to be in full consensus when the old BWPs are being converted to the new BWPs.
 - A question was asked if this could be addressed in training. If it is, it would need to be pulled out of training once completed.
 - A suggestion was given that consensus being reached up front what the expectations are. WCH could provide Lessons Learned from last year's conversion.
 - An additional question was asked whether this needs to go into the Implementation Plan being created by Pete Garcia or be done by Resolution Forms.
 - Scott Seydel will draft the Resolution Forms in the next couple of weeks for the Committee to review.

- **CBDPP and Implementing Procedures Configuration Control:**
 - DOE-RL/ORP made changes to the Resolution Form by adding Significant and Not Significant.
 - There is an issue that every Significant change is not a Major change (i.e. need to add requirement that Training needs to provide two weeks notice. This would be a Minor change but a Significant change, by definition).
 - Scott Seydel will talk to DOE-RL/ORP (Pete/Mario) regarding this issue. The Resolution Form will then be brought back to the Committee for approval once revised.

- **IBOT Reports**
 - A copy of the IBOT Charter was handed out for review. The Charter is also posted on the website. IBOT is led by the DOE-RL QA Department (Al Hawkins). Al Hawkins prepared the IBOT Charter and it was signed off by Ray Corey. In addition to many duties, the IBOT also provides Technical Support.
 - The EM23 Site Representative is Jim Davis.

- **Training Update:**
 - BWP efforts are ongoing. A dry run for the instructors was given yesterday.
 - John Hansen is continuing his work on the Assessment Training.
 - Training is in desperate need for IH Support. Resources are extremely slim for the contractors.
 - Gap Training is ongoing.

- **BeCAP Update:**
 - The last couple of weeks, the BeCAP Team worked on clarifying expectations to make the process run smoother. BeCap Team Roles and Responsibilities, Objectives and Key Note Decisions were defined.
 - DOE's Roles and Responsibilities were defined.
 - Facilitator's Roles and Responsibilities were defined since multiple "hats" were being utilized (Facilitator to Process Owner). Roles will be defined when the roles change during the meetings.
 - A Presentation regarding Training Development and Implementation will be given at a later date.
 - Concerns were discussed that individuals are unaware of the true extent of Beryllium and that Site-Wide Standards is unaware of how huge it is. This concern was addressed at the last SMT Meeting where the VP's were in attendance and may not fully know the extent of Beryllium. A Priority SMT Meeting has been scheduled for next week and this concern will be further addressed as well as the Beryllium impacts.

- **DOE Interim Actions**
 - Leased Facilities was discussed as still needing further clarification. A Whitepaper was sent around informally and was deemed an interpretation with contract implications.
 - Julie Goeckner will be meeting with the BeCAP Product Team to ensure that language is put into all products.
 - Leased Facilities is listed on the BeCAP Action Item list.
 - The Committee discussed whether Resolution Forms need to be drafted but no decision was reached.

- **Issues in the Field**
 - **CBDPP Subcommittee (Company Level) Discussion:**
 - MSA CBDPP Subcommittee met last week and two questions/issues were raised.
 - An issue with locking an electrical panel – most people won't but you can per code. The question was asked if you can put a seal over the panel instead of a sign (posting). Seals can be made up to specifics but this would avoid the chain of custody.
 - The CBDPP Committee agreed that this may be the best option. The BeCAP Posting Team will consider adding language for additional barriers or panels, i.e. seals in place of sign, if necessary.

- A question arose that if you are a Beryllium worker and have the BeLPT test, it isn't until 45 days later that you have your physical? Then what about Beryllium Workers enrolled in/not enrolled in the Voluntary Plan?
 - There was confusion that the blood tests were only for beryllium workers and did not apply to everyone. Basically, everyone on site will do blood tests prior to the exam so the results are available for the doctor during the examination.

AROUND THE TABLE:

Mark Fisher

- With layoffs still looming, it is very depressing. CHPRC has revised their list and 66 more union jobs were saved. MSA could not reach agreement.

James DeRoos

- Wondering whether CSC has made any new signs for the Voluntary Beryllium Program and whether the Porcelain Press could be utilized as a tool for distributing information.
 - Karen Phillips was sure a new batch just came out but will check to see.
 - MSA's priority is completing its poster.

Silvette Boyajian

- No new notifications have been sent to IBOT.
- John Herber competed in the Ironman contest in Canada and completed it in 16 hours.

Scott Seydel

- There was a lightning strike in Colorado that killed a man where the sky was completely cloudless. The lightning originated from a storm cloud 20 miles away that couldn't be seen since it was behind a ridge.